



**STATE OF TENNESSEE  
DEPARTMENT OF FINANCE AND ADMINISTRATION  
DIVISION OF MENTAL RETARDATION SERVICES  
ANDREW JACKSON BUILDING  
500 DEADERICK STREET, 15<sup>TH</sup> FLOOR  
NASHVILLE, TENNESSEE 37243**

**MEMORANDUM**

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To: Providers of Therapeutic Services  
From: Stephen H. Norris, Deputy Commissioner  
Re: Changes in Training Requirements  
Date: August 17, 2005

A handwritten signature in black ink, appearing to be "SHN", located to the right of the "From:" line.

The Division of Mental Retardation Services is in the process of recommending amendments to the current waivers and reassessing the Provider Manual requirements implemented in May of this year. Upon review of the newly added training requirements for therapeutic service providers, it has been determined that the following courses will no longer be required:

Challenges in Physical Management  
Mealtime Challenges  
Enhancing Independence in Physical Management  
Enhancing the Mealtime Experience

Necessary foundational information or terminology obtained from these courses will be incorporated into the Discipline Specific Orientation through the Regional Therapeutic Services Teams, required of each clinician.

If you have any further questions or concerns, please contact Karen Wills, State Director of Therapeutic Services, at (615) 532-3063.

SHN:kw

Cc: CO Directors  
Regional Directors  
Regional Therapeutic Service Coordinators  
Regional QA Directors  
Regional Training Coordinators